HR in hospitality Awards for Excellence 2013

Nomination Criteria and Entry Form

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The **HR in hospitality** Awards for Excellence seeks to recognise outstanding achievement of HR and operational professionals in the Hospitality Industry.

Awards ceremony & celebration evening

The Awards ceremony will take place at Riverbank Park Plaza on **Friday 6th September 2013.**

The judges

The 2013 judges are:

- Sara Edwards – Tragus Group
- Gerry Brown – People 1st
- Ian Scarth – Edge Hotel School
- Jonathan Raggett – Red Carnation Hotel Collection
- Esther O'Halloran - EOH Business Solutions
- Carl Smith – HR in hospitality

Closing date & entry delivery

The closing date for entries is **15 July 2013 – 5pm**

Once a nomination has been received by Recorded delivery a confirmation email will be sent.
Please send nominations to:
Mr Carl Smith
Chairman
HR in hospitality
47 Dorset House, Gloucester Place, London, NW1 5AE

The Rules:

A. The nomination must include quantifiable measures, examples and achievements
B. Nominations are to be in no more than 3,000 words (excluding appendix)
C. Appendix may be added, no more than 6
D. All applications must be sent recorded delivery
E. Please send two copies of each nomination (Hard copies)

The Awards categories

- HR in Hospitality Rising Star
- Excellence in Human Resources
- Excellence in Learning & Talent Development
- Excellence in establishing links with Schools & Colleges
- **NEW** The Tom Crowley Award (formally known as Excellence by an Operations/Line Manager)

Nominations Criteria

HR in hospitality Rising Star

Companies or individuals should nominate candidates who currently hold a position within the HR function, who they believe are the ones to watch through their skills, results and career path to date.

- Why should the nominee win the category entered?
- How has the nominee contributed to the success of the performance of the HR department?
- What has been the nominee's personnel development plan?
- What are the nominee's career plans and how are they going to achieve it?

Excellence in Human Resources

- Be able to demonstrate that they have developed an effective HR team?
- The entry should show HR at its most creative and flexible.
- Entries should provide evidence of: speed of reaction, thinking "outside the box"
- Has a creative approach been used to meet our needs for an ever changing market?
- What has been the benefit or value seen as a result of this creative initiative?

Excellence in Learning & Talent Development

- How was the Learning and Talent Development initiative derived from and closely aligned to the business strategy or needs
- How was the Learning and Talent Development initiative implemented at both strategic and operational levels
- What were the outcomes both expected and unexpected
- How did the initiative add value and offer ROI

Excellence in establishing links with Schools & Colleges

To win this award we are looking for a team or individual who has built strong links in the education sector, who has helped to change perceptions of a career, promoted the industry as a 'Great Place to Work' and has inspired people to join hospitality.

This could be achieved by a one off event or by building a long term partnership.

- Was the design, inspiring and creative
- What links were used, and how did they impact on the business.
- Have you supported external initiatives, for example: Springboard's Ambassadors programme, mentoring students or work experience
- Please demonstrate how you involved the business and not just HR.

NEW: Tom Crowley Award - Excellence in promoting Recognition

The Tom Crowley Award for an organisation and or an individual manager who has promoted recognition in the workplace and takes time to celebrate or reflect on success with employees

- Evidence that the manager or organisation awards employees when reaching significant milestones or achievements
- Evidence that the manager or organisation has promoted the concept of success in the workplace and takes time to celebrate success with employees
- Evidence that an Award programme has played a pivotal role in retaining key employees
- How has the company or manager influenced their employees to excel in their job role.

Please complete

Category for which you are submitting this nomination:-

HR in hospitality Rising Star

Excellence in Human Resources

Excellence in Learning & Talent Development

Excellence in establishing links with Schools & Colleges

Tom Crowley Award (Excellence by an Operations / Line Manager)

Name of the Person / Team you are nominating:-

_____

Details of entrant/nominator

Name:-_____

Address:-_____

Address:-_____

Post Code:-_____

Telephone:-_____

Email:-_____

Supporting Signature:-_____

Print Name:-_____

Job Title:-_____

Supporting Signature:-_____

Print Name:-_____

Job Title:-_____

Date submitted _____

About your organisation:

Please give a summary of your organisation in less than 250 words. (Please include its size, number of employees, how long has it been established, what type of product/service business is it?)